



## LIBRARIES

**Library Board of Trustees Meeting  
Thursday, January 25, 2024  
Library Meeting Room, Kalispell  
MEETING MINUTES TIME LOG**

**In attendance:** David Ingram, Carmen Cuthbertson, Jane Wheeler, Heidi Roedel, Doug Adams (Board); Teri Dugan, Tony Edmundson (Staff); Sara Busse (Library Foundation)

**Public Present:** Cindy Roberts, Ellen Plante, Sue Bodurtha, John Santa, Valeri McGarvey, Joseph Biby, Laurie Halfast, Mellissa Wood, Taylor Inman, Anna Ofstad, Russell Sias, Albert Logan, Ruth Barefoot, Cathy Mitchell, Denise Manning, Theresa Solomon, Carroll Blend, Sierra Benjamin, Micah Drew, Jill Carlberg, J. Fulkerson, Kaycee Sklany, Ron Gerson, Timothy Jdro, Miriam Mauritzen, Sue Corrigan, Carrie Nelson, Heather Murray, Ian Fleming.

**A. Call to Order:** Board Chair D. Ingram called the meeting to order at 9:00 am.

**B. Open time for persons to address the Board on matters within the Board's jurisdiction.**  
Sierra Benjamin, Ron Gerson, Melissa Wood, Ruth Barefoot, Laurie Halfast, Albert Logan, Valeri McGarvey, Russell Sias, Miriam Mauritzen, Joseph Biby, Dr. Anna Ofstad, Heather Murrey, Ian Fleming, Carrie Nelson.

**C. Reports**

**00:37:31** Library Foundation Report- Busse updated the trustees regarding the Bigfork capital campaign and construction progress on the future library in Bigfork.

- 00:41:23** Friends of the Library Report- Cindy Roberts reported on activities and events being planned by the Friends of the Library.
- 00:44:44** November and December Financial Reports

**Moved by H. Roedel** "to accept the November Financial Report as presented."  
**Seconded by D. Adams**  
**Motion passes unanimously**

**Moved by J. Wheeler** "to accept the December Financial Report as presented."  
**Seconded by C. Cuthbertson**  
**Motion passes unanimously**

3. **00:57:42** Director's Report- Public Services Librarian, T. Edmundson gave a safety and security report to the library board. T. Dugan reported system wide library updated to the board.

**D. Approval of Minutes**

1. **01:16:47** Regular Board Meeting, December 7, 2023.

**Moved by D. Adams** "to approve the minutes from the December 7, regular board meeting."

**Seconded by H. Roedel**

**Motion passes unanimously**

2. **01:17:30** Facilities Committee Work Session, December 12, 2023.

**Moved by C. Cuthbertson** "to approve the minutes from the facilities work session of December 12, 2023."

**Seconded by J. Wheeler**

**Motion passes unanimously**

3. **01:18:00** Personnel Committee Session, December 14, 2023

**Moved by D.Adams** "to approve the minutes from the minutes from the Personnel committee meeting on December 14, 2023 with corrections."

**Seconded by C. Cuthbertson**

**Motion passes unanimously**

4. **01:19:05** Facilities Committee Work Session, January 9, 2024

**Moved by J. Wheeler** "to approve the minutes from the facilities work session from January 9<sup>th</sup>, 2024."

**Seconded by C. Cuthbertson**

**Motion passes unanimously**

5. **01:19:32** Policy Committee Work Session, January 10, 2024

**Moved by J. Wheeler** "to approve the minutes from the policy committee work session from January 10, 2024."

**Seconded by D. Ingram**

**Motion passes unanimously**

6. **01:19:56** Budget Committee Work Session, January, 17<sup>th</sup>, 2024

**Moved by D. Adams** "to approve the minutes from the budget work session from January 17, 2024."

**Seconded by H. Roedel**

**Motion passes unanimously**

## **E. Old Business**

1. **01:20:15** Budget Committee Update- Ingram, Adams
2. **01:25:00** Facilities Committee Update- Cuthbertson, Wheeler
3. **01:49:47** Public Relations Committee Update- Cuthbertson, Roedel
4. **01:50:12** Policy Committee Update- Ingram, Wheeler

Bulletin Board Policy Review

**Moved by D. Adams** "to approve the revised bulletin board policy as presented."  
**Seconded by H. Roedel**  
**Motion passes Unanimously**

**01:54:51** Naming Rights Policy

**Moved by J. Wheeler** "to table this policy pending more input from the county attorney."  
**Seconded by H. Roedel**  
**Motion passes unanimously**

**02:02:00** Collection Development Policy

**Moved by D. Adams** "to approve the revised Collection Development Policy as presented."  
**Seconded by H. Roedel**  
**Discussion**

**Move to Amend by D. Adams** "to strike the second bullet point on page 2 that states "also for consideration."  
**Seconded by C. Cuthbertson**  
**Motion passes unanimously**

**Move to Amend by J. Wheeler** "to keep the original language to include the list of selection aids list on page 2."  
**Seconded by D. Ingram**  
**VOTE: Wheeler: YES**  
**Adams, Roedel, Cuthbertson, Ingram: NO**

**Move to Amend by Adams** "to change the language from librarian review to director review in the first paragraph on the top of page 3."  
**Seconded by H. Roedel**  
**Motion passes unanimously**

**Move to Amend by C. Cuthbertson** "instead spelling the definition of harmful to minors in policy, a link is inserted for those parents who choose to research the definition."  
**Seconded by H. Roedel**

**Move to Amend by J. Wheeler** "to insert definitions of obscene and harmful to minors in the policy rather than write out definitions."

**Seconded by H. Roedel**

**Motion passes unanimously**

**VOTE: Adams, Roedel, Ingram, Cuthbertson- YES**

**Wheeler- NO**

5. **02:48:45** Personnel Committee Update- Roedel, Adams

**F. New Business**

1. **02:53:25** Library Board Tour of future Bigfork library-Adams

2. **02:54:48** Library Personnel, leave without pay approval- Dugan

**G. 02:58:07 Housekeeping**

**Comments from Trustees-** Opportunity for individual trustees to respond to public comments.

Jane Wheeler, Carmen Cuthbertson

**H. Adjourn:** Chair, D. Ingram adjourned the meeting at 12pm.