

**FLATHEAD COUNTY LIBRARY
BOARD OF TRUSTEES MEETING
THURSDAY, MAY 23, 2024 9:00 AM
SOUTH CAMPUS CONFERENCE ROOM
40 11TH STREET W, KALISPELL
AGENDA**

We encourage written public comment. Please email librarytrustees@imagineiflibraries.org to submit your comments. Comments should be received at least 24 hours prior to start of meeting for trustees to review.

A. Call to Order

B. Pledge of Allegiance

C. Open time for persons to address the Board on matters within the Board's jurisdiction.

D. Reports

1. Library Foundation Report- Foundation Representative

2. Friends of the Library Report-Friends Representative

3. Financial Report-Dugan
April 2024
Public Comment

ACTION

4. Director's Report- Dugan
Public Comment

E. Approval of Minutes

1. Board Meeting, April 25th, 2024
Public Comment

ACTION

2. Facilities Committee Work Session, May 9th, 2024
Public Comment

ACTION

3. Policy Committee Work Session, May 9th, 2024
Public Comment

ACTION

F. Old Business

1. Facilities Committee Report-Cuthbertson, Wheeler
Updates regarding facilities search
Public Comment

POSSIBLE ACTION

- 2. Budget Committee Report -Adams, Ingram
Updates to FY25 Budget
Public Comment **POSSIBLE ACTION**
- 3. Personnel Committee Report
Public Comment **POSSIBLE ACTION**
- 4. Policy Committee Report
Naming Rights Policy Draft Review and Discussion
Public Comment **ACTION**
- 5. Public Relations Committee Report
Logo Consideration Update
Public Comment **POSSIBLE ACTION**

G. New Business

- 1. FY24 Staff in Service Days-Dugan **ACTION**
Discussion: Approval to close the library for the following dates for staff in service training.
December 2, 2024
June 2, 2025
Public Comment
- 2. Materials Handler position hours reallocation-Dugan **ACTION**
Discussion: Approval for Materials Handler Hours reallocation.
Public Comment
- 3. Leave Without Pay Consideration- Dugan **ACTION**
Discussion: Seeking approval for Leave Without Pay for Employee.
Public Comment
- 4. Library Advisor position hours reduction- Dugan **ACTION**
Discussion: Seeking approval for reduction of hours for library advisor and permission to allocate where needed.
Public Comment
- 5. Bigfork Relocation Transition Plan- Dugan **POSSIBLE ACTION**
Discussion: Review Plan for relocation to new Bigfork Library
Public Comment
- 6. Tamarack Federation Spring Meeting Updates-Roedel, Ingram, Wheeler, Cuthbertson, Dugan. **POSSIBLE ACTION**
Discussion: Updates from those board members that attended the meeting last month.
1. Board Spokesperson/Board Public Information Officer Designation?
2. Current board committee composition/adding of new citizen members?
Public Comment

7. Strategic Redundancy Plan-Ingram, Dugan **POSSIBLE ACTION**
Discussion: Best ways to build redundancy into procedures and operations, especially in the following key positions: Library Office Coordinator, Communications and Outreach Librarian, Systems Administrator.
 Public Comment
8. Trustee Applicants Interviews- Full Board
 Conduct interviews for upcoming Library Trustee vacancy
 Public Comment
9. Trustee Applicant Recommendation to the County Commission- **ACTION**
 Following interviews, trustees will act to recommend an applicant to the county for the position.
 Public Comment

H. Housekeeping

Comments from Trustees: Opportunity for individual Board members to respond to public comments.

Library Board Appointment, June 4, 2024 at 9am. County Commissioner's Chambers. 3rd floor of the historic courthouse.

Next regular meeting, June 27th, 2024 at 6:30pm. South Campus Conference Room.

I. Adjourn

Our Core Values

We are committed to:

- Accountable stewardship of taxpayer resources.
- Respectful and responsive communication.
- Professional service with quality and integrity.
- Proactive and innovative leadership at all levels.
- Creating a positive team culture that values all people.
- Safety and security throughout the County.
- Equal treatment for all.