

**LIBRARY TRUSTEE POLICY COMMITTEE
WORK SESSION
MONDAY, SEPTEMBER 30TH, 2024 11:00 AM
LIBRARY MEETING ROOM
247 1ST AVE EAST KALISPELL
MEETING MINUTES**

A. Call to Order

Trustee Ingram called the meeting to order at 11:00am.

Members Present: Dave Ingram, Jane Wheeler, Teri Dugan, Rhonda Hawkins.

Public Members Present: Carmen Cuthbertson.

B. Hiring of Director and Staff

- The current policy titled *Hiring of the Director and Staff* was reviewed.
- Suggested updates were discussed.
- Additional MCA rules were reviewed.
- Draft will be created for review by the full board.

C. Confidentiality Policy

- The current *Confidentiality* Policy was reviewed.
- Suggested updates were discussed.
- MCA rules were reviewed.
- *Confidentiality* Policy will continue to be worked on in next Policy Committee work session on November 7th.

D. Protection of Copyright Policy

- The current *Copyright* Policy was reviewed.
- Suggested updates were discussed.
- Title 17 of the United States Code- Copyright law- was discussed.
- Draft will be created for review by the full board.

E. Housekeeping

- Next Policy Committee meeting was set for November 7th at 2 pm in the Library meeting room.
- The *Confidentiality* Policy and *Library Programming* Policy will be reviewed at this scheduled committee meeting.

F. Adjourn

- The meeting adjourned at 12:30 pm.