

**LIBRARY TRUSTEE FACILITIES COMMITTEE
WORK SESSION
WEDNESDAY, NOVEMBER 6TH, 2024 2:00 PM
LIBRARY BUSINESS OFFICE
247 1ST AVE EAST KALISPELL
MEETING MINUTES**

A. Call to Order

Trustee Wheeler called the meeting to order at 2:00 pm.

Members Present: Carmen Cuthbertson, Jane Wheeler, Teri Dugan, Rhonda Hawkins, Wendy Brown.

Public Members Present: none.

B. Possible Future Library Facilities Discussion

- Dugan reported that all staff will meet on 12/2 for the In-Service Day at the Northwest History Museum in Kalispell. Wheeler and Roedel will be in attendance in the morning.
- Dugan is in the process of looking over a contract for a Library Consultant.
- Dugan reported that the Pro Bono Consultant, Honore Bray will meet with Staff at the 1/14th Leadership Team meeting.
- Brown discussed the Non-Disclosure agreement with SHOP Development.
- Discussion took place over the square footage needs of a library.
- Discussion took place in regard to the needs for fundraising for a new library, community involvement, and presenting ideas to the County Commissioners.
- Discussion over the importance of Library Board members attending the County Commissioners meeting for public comment at the bi-monthly 9 am meeting when Dugan is there to give updates on the Flathead County Library.
- Further discussion about creating a facilities committee for the building of a new library with public involvement once a location has been set for a new Kalispell library.

C. Adjourn Meeting adjourned at 3:30pm

Next Facilities Committee work session is Tuesday, 11/26/24 at 11am in the Kalispell Library meeting room.