



LIBRARY BOARD OF TRUSTEES MEETING
THURSDAY, JANUARY 16, 2025 9:00 AM
LIBRARY MEETING ROOM
AGENDA

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Open time for persons to address the Board on matters within the Board’s jurisdiction.**
- D. Reports**
 - 1. Library Foundation Report- Busse
 - 2. Friends of the Library Report- Friends Representative
 - 3. Financial Report- Dugan
November and December FY25 Financial Reports **ACTION**
Public Comment
 - 4. Director’s Report-Dugan
 - a. Security Update- Edmundson
 - b. Director reports- Dugan
 - Name change progress update
 - Strategic Planning UpdatePublic Comment
- E. Approval of Minutes**
 - 1. Facilities Committee Work Session, November 26, 2024 **ACTION**
Public Comment
 - 2. Public Relations Committee Work Session, November 27, 2024 **ACTION**
Public Comment
 - 3. Regular Board Meeting, December 5, 2024 **ACTION**
Public Comment
 - 4. Facilities Committee Work Session, December 18, 2024 **ACTION**
Public Comment

F. Old Business

1. Budget Committee Update- Ingram, Adams **POSSIBLE ACTION**
FY26 Budget Calendar
CIP Projects for FY26 Discussion
Public Comment
2. Facilities Committee Update- Cuthbertson, Wheeler **POSSIBLE ACTION**
Flathead County Library Resolution Discussion
Capital Campaign Agreement Draft Discussion
Public Comment
3. Public Relations Committee Update- Cuthbertson, Roedel **POSSIBLE ACTION**
Public Comment
4. Policy Committee Update- Ingram, Wheeler **POSSIBLE ACTION**
Computer Use Policy
Hours of Service Policy
Board Powers and Duties Policy
Service Locations Policy
Library Programs Policy
Public Comment
5. Personnel Committee Update- Roedel, Adams **ACTION**
Exemption Threshold Change Vacated by Court- Dugan

Children’s Librarian Job Description Approval
Branch Manager Job Description Approval
Adult Services Librarian Job Description Approval
Public Comment

G. New Business

1. Honore Bray Consulting Contract Draft and Approval-Dugan **ACTION**
Public Comment
2. Computer Use Policy Approval- Ingram, Wheeler **ACTION**
Public Comment
3. Hours of Service Policy Approval- Ingram, Wheeler **ACTION**
Public Comment
4. Letter of Intent from Shop Development Discussion-Cuthbertson, Wheeler **POSSIBLE ACTION**
Public Comment

H. Housekeeping

Training Opportunities for Trustees-

Flathead County Board Training- February 5, 1-5pm, Earl Bennett Building
Montana Library Association Conference March 26-29, 2025, Bozeman, MT.
Tamarack Federation Spring Meeting- April 25-26, Polson Library

Comments from Trustees- Opportunity for individual trustees to respond to public comments.

Next regular meeting, February 27, 2025, 9am, **South Campus Conference Room.**

I. Adjourn